

ERIN AGRICULTURAL SOCIETY
P.O. Box 906
ERIN, ONTARIO
N0B 1T0

February 18, 2019

Dear Sir/Madam

Enclosed is a copy of the 2019 Rental Agreement for Concession Space at the Erin Fall Fair. If you wish to rent a space, please complete this agreement and return with payment by **Certified Cheque (Payable to E.A.S.), Credit Card, Money Order or E-Transfer (E-transfer to be sent to treasurererinfair@gmail.com using "erinfair" as the password).** Civic address is 184 Main St. Erin, On. N0B1T0. **Copy of Insurance MUST accompany agreement.** Ensure that your email address is on your application so that we can send a confirmation of receipt to you via email.

You will also find a copy of the **rules and regulations** of the rental agreement. **Please read these carefully and sign where indicated on BOTH sides of the agreement.** There will be designated locations for **everyone** this year, therefore anyone parking their concessions, prior to meeting me by the big white tent to pick up their info package, may be asked to move. Outside vendors must include sufficient square footage to accommodate vehicles parked by their stand. Anyone using more space than requested on contract will be charged an additional fee, which will be twice the current rate per square foot. **Space will not be available without your proof of insurance. NOTE SETUP TIMES.**

TAKE DOWN TIME: MONDAY AFTER 5:00 PM

We encourage you to help us to be better stewards of our land by possibly using biodegradable and recyclable materials. Commercial suppliers offer a wide range of alternative types of bags, cups, plates and boxes, even cutlery. Over the past number of years, we have been working with the Wellington County recycling program at the fair and hope you will work with us to make this a successful program at our fair this year.

Full payment and proof of insurance must be in our hands on or before September 20, 2019 to ensure your concession space. No vendors accepted after this date. If you require insurance from a different source, other than your current insurance carrier, check the website erinfair.ca for the name and address of an alternative company who sells Vendor Insurance for events, such as this.

Also for your information, security will be on the grounds starting Thursday evening and someone will be in the tents by 7 p.m. If you have any questions or concerns, please do not hesitate to call me at (519) 833-2808. Please leave a message, if necessary. Or email the committee chairperson jwgregson@sympatico.ca. All agreements must either be emailed, mailed back to the Erin Agricultural Society or dropped off at the office with payment and proof of insurance. Office will be open on Wednesdays **only** during the months of August and September from 10:00 a.m. to 4:00 p.m. Please call ahead, always, to make arrangements. **No fax copies of agreements will be accepted this year.**

Sincerely,

Joanne Gregson
Concessions Chairperson